



PRMMIS

Provider Site Visit	Policy No.:	PRMMIS – PRV-0008
	Classification:	Provider Enrollment
	Approving Authority:	Caleb Colon
	Effective Date:	04/06/20
	Supersedes:	New
	Last Change:	N/A
	Mandate Review:	Annually – TBD

PURPOSE: The purpose of this policy is to ensure providers enrolling in the Puerto Rico Medicaid Program (PRMP) that are determined to be a moderate- or high-risk provider will require an onsite visit.

Acronym/Term	Definition
CFR	Code of Federal Regulations
CHIP	Children’s Health Insurance Program
PRMMIS	Puerto Rico Medicaid Management Information System
PRMP	Puerto Rico Medicaid Program

SCOPE

All references to the PRMP in this policy are inclusive of Children’s Health Insurance Program (CHIP). This policy covers all moderate- and high-risk providers enrolling, re-enrolling, and revalidating in the PRMP.

POLICY

PRMP must conduct a site visit on all initial applications, including applications for a new practice location, and any applications received in response to a re-enrollment or revalidation of enrollment request for providers designated with a categorical risk level of Moderate or High.

As per 42 Code of Federal Regulations (CFR) §455.432, the State Medicaid Agency:

- (a) Must conduct pre-enrollment and post-enrollment site visits of providers who are designated as “moderate” or “high” categorical risks to the Medicaid program. The purpose of the site visit will be to verify that the information submitted to the State Medicaid agency is accurate and to determine compliance with Federal and State enrollment requirements.
- (b) Must require any enrolled provider to permit CMS, its agents, its designated contractors, or the State Medicaid agency to conduct unannounced on-site inspections of any and all provider locations.

The site visit will be conducted prior to an application being approved. Providers with risk level of Limited that are moved to risk level of Moderate or High must also have a site visit conducted.

REFERENCE

- 42 CFR §455.432 - Site visits.
- 42 CFR §455.450 - Screening levels for Medicaid providers.



CHANGE HISTORY

Date	Version	Change Details	Owner/Approver	Date of MMIS Mgr Approval
07/26/19	1.0	New Policy	Caleb Colon	07/26/19